



## **Staff Report**

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RESOLUTION ACCEPTING WORK, APPROVING AS-BUILT PLANS, AND  
AUTHORIZING THE ISSUE OF NOTICE OF COMPLETION FOR THE TWIN PINES  
FENCE REPLACEMENT PROJECT TO DURHAM FENCE COMPANY, CITY CONTRACT  
NUMBER 487

Honorable Chair and Board Members:

### **Summary**

Staff requests that the Redevelopment Agency Board accepts the work and authorizes the issuance of a Notice of Completion to Durham Fence Company for the Twin Pines Fence Replacement Project completed under City Contract Number 487. The contractor performed the removal of the existing fence, the construction of the new fence and the staining of the new Twin Pines Park fence. The final contract cost is \$40,250.

### **Background**

On October 9, 2007, by Resolution Number 460, the Board approved plans and specifications, authorized staff to solicit sealed bids, approving awarding a contract to the lowest responsible bidder for an amount not to exceed Forty Thousand Dollars (\$40,000) with a Four Thousand Dollar (\$4,000) contingency and authorized the Executive Director to execute a contract for the Twin Pines Fence Replacement Project, City Contract Number 487. Durham Fence submitted the lowest responsible bid of \$40,250 and so received the contract.

### **Discussion**

The City received three bids for the project:

Durham Fence Company	\$40,250
Marsh Fence Company	\$42,900
All Fence Company	\$69,355

The bid prices included the demolition and disposal of the existing fence, the construction of a new fence, and the application of a wood preservative to the new fence. The work has been inspected and has been completed in accordance to the contract requirements.

### **General Plan/Vision Statement**

*Distinctive Community Character*

- Its small-town ambience sets it apart as a tranquil, safe and desirable place to live.

#### *Natural Beauty*

- Our natural surroundings inspire us to play, create, and contemplate.
- Our actions today preserve and enhance Belmont's beauty to make it even lovelier for our grandchildren.

#### **Fiscal Impact**

The cost to the Agency is \$40,250. Payment is from RDA Capitol Improvement Fund, Project Account 351-4610-9602-9030.

#### **Public Contact**

Posting of the meeting agenda

#### **Recommendation**

Staff recommends that the Agency Board accept the work as complete, authorizing issuing a Notice of Completion for the Twin Pines Fence Replacement Project, City Contract 487 and authorize the City Clerk to request recordation of the Notice of Completion.

#### **Alternatives**

1. Take no action
2. Refer back to staff for further information
3. Deny approval

#### **Attachments**

- A. Resolution

Respectfully submitted,

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Daniel Ourtiague  
Interim Co-Director Parks and Recreation Department

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Jack R. Crist  
Executive Director

#### **Staff Contact:**

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**REDEVELOPMENT AGENCY RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BELMONT  
ACCEPTING THE WORK, AND AUTHORIZING THE ISSUE OF NOTICE OF COMPLETION FOR  
THE TWIN PINES FENCE REPLACEMENT PROJECT, CITY CONTRACT NUMBER 487**

**WHEREAS**, the Twin Pines Park fence was in need of replacement; and

**WHEREAS**, the Redevelopment Agency Board approved the project plans and authorized the Executive Director to solicit bids for City Contract Number 487; and

**WHEREAS**, Durham Fence Company submitted the lowest responsible bid for the amount of \$40,250 for which the contract was awarded; and

**WHEREAS**, the contractor has completed the contract work; and

**WHEREAS**, the work has been inspected and completed in accordance with contract requirements.

**NOW, THEREFORE, BE IT RESOLVED** that the Redevelopment Agency of the City of Belmont accepts the work as complete, directs the City Clerk's Office to Issue a Notice of Completion to Durham Fence Company, approves the final construction cost of \$40,250 with payment from Redevelopment Agency Capitol Improvement Fund, Project Account 351-4610-9602-9030 and authorizes the City Clerk for the recordation of City Contract Number 487.

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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Redevelopment Agency of the City of Belmont at a regular meeting thereof held on May 13, 2008 by the following vote:

AYES, DIRECTORS: \_\_\_\_\_

NOES, DIRECTORS: \_\_\_\_\_

ABSTAIN, DIRECTORS: \_\_\_\_\_

ABSENT, DIRECTORS: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Redevelopment Agency

APPROVED:

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Chair, Redevelopment Agency